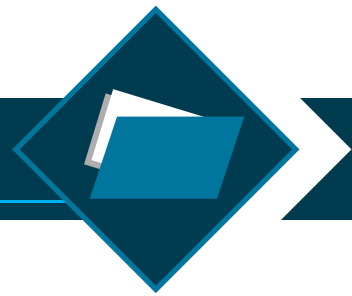


Blueprint RA Plan Sponsor Checklist



A basic guide for keeping track of Plan Sponsor duties related to managing an ERISA regulated employee retirement plan.

Duty	Date Completed	Initials
<input type="checkbox"/> Review Investment Performance		
<input type="checkbox"/> Review 408(b)(2)		
<input type="checkbox"/> Compare Fees/Expenses (Promised vs. Actual)		
<input type="checkbox"/> Read TPA Reports		
<input type="checkbox"/> Read Investment Company Reports		
<input type="checkbox"/> Gather/Distribute Reports for Participants		
<input type="checkbox"/> Retain Participant Report copies		
<input type="checkbox"/> Review/Respond/Retain Participant Complaints		

This list is not comprehensive and you should consult your Investment Advisor, TPA and ERISA auditor to validate and edit the list as needed for your plan.